

# Schedule Change Guidelines



- **Choose your classes CAREFULLY!!**
- Requests for Schedule Changes are considered only during the first 3 weeks of the semester and are only granted for the following reasons:
  - Help with passing the Proficiency Exams
  - Misplacement in an academic area according to stanine scores and/or ability.
  - Graduation requirement fulfillment
  - Successful completion of summer school classes
- **NO ELECTIVE** changes will be made!!!!
- Removal from AP/Honors classes **will not** be permitted!!
- By signing below I acknowledge understanding of these guidelines.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

